



IGLESIA DE TOTTENHAM

Dios con Nosotros

Safeguarding Policy

1. Introduction

Iglesia de Tottenham is committed to ensuring the safety, well-being, and protection of all children, young people, and vulnerable adults who come into contact with our services and activities. We recognize that safeguarding is everyone's responsibility, and we are committed to creating a safe environment where all individuals are respected, heard, and protected from harm.

This Safeguarding Policy outlines our approach to safeguarding and our responsibilities in ensuring that the children, young people, and vulnerable adults who engage with our charity receive the highest standards of care and support.

2. Purpose of the Policy

The purpose of this Safeguarding Policy is to:

- Protect children, young people, and vulnerable adults from harm, abuse, and exploitation.
- Set out clear procedures for reporting safeguarding concerns.
- Promote a culture where safeguarding is a priority.
- Ensure that staff, volunteers, and other stakeholders understand their roles and responsibilities in safeguarding.

3. Scope

This policy applies to all staff, volunteers, and trustees of Iglesia de Tottenham, as well as any third-party organizations or individuals who are involved in the delivery of activities under our responsibility.

4. Definitions

- **Child:** Any individual under the age of 18.
- **Vulnerable Adult:** Any individual who is at risk of harm due to their age, disability, mental health, or other factors that may leave them at risk of exploitation or abuse.
- **Abuse:** A violation of an individual's rights leading to harm, including physical, emotional, sexual abuse, neglect, or financial exploitation.



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5. Commitment to Safeguarding

Iglesia de Tottenham is committed to:

- Providing a safe environment for all individuals, particularly children, young people, and vulnerable adults.
- Promoting good practice and preventing abuse through education, training, and awareness.
- Ensuring that any concerns regarding abuse are acted upon swiftly and appropriately.
- Creating and maintaining a culture of transparency and accountability.

6. Responsibilities

All staff and volunteers are required to:

- Treat everyone with respect, fairness, and dignity.
- Be aware of signs of abuse and respond appropriately if they suspect any form of harm or neglect.
- Report any safeguarding concerns immediately to the Safeguarding Officer.

The designated Safeguarding Officer is responsible for:

- Ensuring that all safeguarding concerns are properly reported and investigated in accordance with statutory guidelines.
- Providing support and guidance to staff, volunteers, and stakeholders.
- Regularly reviewing and updating the safeguarding policy and procedures.

7. Safeguarding Procedures

If you have concerns about the safety or well-being of a child, young person, or vulnerable adult, please follow these steps:

1. **Report the concern** to the Safeguarding Officer or another trusted person in the organization.
2. **Record the concern** as accurately as possible, including dates, times, and any details that may be relevant.



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3. **Do not investigate** the matter yourself. Let professionals handle the investigation.
4. **Follow up** to ensure the matter is being handled properly and in a timely manner.

8. Training and Support

We will provide regular safeguarding training for all staff, volunteers, and trustees to ensure they are aware of the policy, understand their responsibilities, and know how to report concerns. Additionally, we will offer ongoing support to those involved in safeguarding matters, ensuring that their well-being is considered.

9. Code of Conduct for Staff and Volunteers

All staff and volunteers must adhere to the following standards:

- **Appropriate Boundaries:** Maintain professional boundaries with children, young people, and vulnerable adults at all times.
- **Respect and Dignity:** Treat everyone with respect and dignity, ensuring that their privacy and confidentiality are upheld.
- **No Tolerance for Abuse:** We will not tolerate any form of abuse or discriminatory behaviour. All staff and volunteers are expected to report any suspicion of abuse immediately.

10. Recruitment and Selection

We will ensure that all staff and volunteers who work with children, young people, and vulnerable adults undergo appropriate background checks (e.g., DBS checks) to ensure they are suitable for their roles.

11. Confidentiality

We will treat all safeguarding concerns with the utmost confidentiality, ensuring that information is only shared with those who need to know in order to protect the individual or comply with legal obligations. We will also respect the rights of the individuals involved, taking care not to cause unnecessary distress or harm.

12. Monitoring and Review

This Safeguarding Policy will be reviewed annually by the board of trustees to ensure its effectiveness. The policy may also be updated in response to changes in legislation or guidance.



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13. Contact Details

For any safeguarding concerns or questions, please contact:

Safeguarding Officer:

Franz Enfrain Mejia Fernandez

Mobil. 07702497041

Email. iglesiadetottenham@outlook.es

By adhering to this policy, we are demonstrating our unwavering commitment to protecting those in our care and fostering a safe and supportive environment for all. We ask all individuals associated with Iglesia de Tottenham to join us in this important responsibility.

This policy was approved by the board of trustees on 29th Jan 2025 and will be reviewed annually.